



## VACANCY NOTICE

*Jesuit High School is a Catholic, college preparatory school in the Jesuit tradition. Located in suburban southwest Portland, Oregon, Jesuit is a recognized locally and nationally for excellence and innovation in all of its programs. Jesuit High's motto, Age Quod Agis ("Do whatever you do, deeply"), follows in the five-century tradition of St. Ignatius, who demanded that Jesuit schools make use of the best pedagogical practices of the day to allow students to flourish. We are seeking professionals who have the ability to provide academic, educational and personal inspiration to our students toward our goal of preparing "men and women for others."*

### **POSITIONS AVAILABLE: Evening Campus Monitor**

### **MAJOR RESPONSIBILITIES:**

- Establish and maintain a close partnership with school administrators, students, and staff in order to provide for a safe school environment.
- Ability to work outdoors, providing perimeter security and man security booths.
- Ability to coordinate with local law enforcement and Beaverton Police School Resource Officers.
- Ability to work with little supervision.
- Understand, interpret and apply the standards of the Jesuit High School Student Handbook.
- Be present, friendly, and visible on campus.
- Initiate and cultivate positive relationships with students, staff, parents, and other visitors.
- Commit to ongoing professional development and training as directed by Director of the Security and administration.
- Alert school administration and Director of security to potential problems in the school and community.
- Perform other duties and responsibilities related to the safety and security of persons and property associated with Jesuit High School.
- Support administrators in critical incident response and incident-planning.
- Be prepared to execute tasks beyond the scope of safety and security to assist Jesuit High School personnel.
- Lock and unlock doors and gates.
- Monitor and patrol parking lots.
- Direct traffic during dismissal and special events.

### **QUALIFICATIONS:**

- Minimum of 90 credit hours of college instruction or equivalent work experience.
- Possess or attain American Red Cross (or similar), CPR / First Aid certification.
- Experience in education, school security or National Incident Management System (NIMS) training desirable.
- Strong understanding of Catholic education and the values of the Society of Jesus.
- Be able to lift 40lbs.

### **CLOSING DATE:**

Until filled

### **STARTING DATE:**

August 1, 2022; earlier start date also possible.

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## **APPLICATION PROCEDURE**

### **CANDIDATE:**

1. Visit [JHS website](#) (under About Us → Employment) to download application.
2. Complete the application and return it, along with the requested supporting documents [here](#).

*Notice of Non-Discrimination: Jesuit High School provides equal employment opportunities to all qualified persons without regard to race, color, religion, gender (sex), national origin, age, veteran status, sexual orientation, gender identity, disability, genetic information or any other characteristic protected by law. Jesuit High School provides equal employment opportunities without regard to religion when Catholic faith is not a job requirement.*