**Change #1: TARDY POLICY**

The tardy policy will change effective Day 1 of Semester 2: Monday, January 22, 2018, to ensure student safety, provide greater student accountability, and comply with the Oregon Distracted Driver Law enacted on October 1, 2017.

The new tardy policy allows Jesuit to treat all students more equitably, recognizing that a parent may not always be able to make a phone call in the morning to excuse a student's tardiness to school. Under the new tardy policy, a parent phone call is unnecessary.

Below is a side-by-side comparison of the old tardy policy and the new tardy policy.

**Old Tardy Policy:**

A parent phone call or note before start of school stating the reason for the tardy excuses the tardy.

Tardies with no parent phone call or note result in a Jug.

- Within first 5 minutes = Lunch Jug
- 5 to 25 minutes = After School Jug
- After 25 minutes = Saturday Jug

Students with more than five tardies, whether excused by a parent or not, receive a Saturday Jug. Cumulative tardies result in further disciplinary consequences as deemed appropriate by the Deans.

**New Tardy Policy:**

Students arriving late but within the first 20 minutes of start of school are allowed 3 tardies for the semester before a Jug is issued.

Students arriving after the first 20 minutes but within the first class period of the day will receive an After School Jug regardless of the number of tardies on their attendance record. Tardies beyond this time will be handled at discretion of the Deans.

Upon the 4th tardy and every tardy thereafter, the student is required to serve an After School Jug. Cumulative tardies will result in further disciplinary consequences deemed appropriate by the Deans.

Students arriving late or leaving early must still ALWAYS check in and out of school with Mrs. Glaspey. Failure to do so will result in a Jug. Students checking in late due to a doctor or other professional appointment must present a note from the provider. If they do not, the late arrival will be counted as a tardy.

**Change #2: CELL PHONE USE**

Over the last few years, students have been allowed to use cell phones "for educational purposes only" in the Clark Library. Unfortunately, cell phones have caused distraction in the library, with far too many students not limiting their cell phone use to educational purposes. Policing student use of cell phones has become unwieldy for both librarians and volunteers.
To maintain a climate conducive to academic study, beginning Day 1 of Semester 2 (Monday, January 22, 2018), cell phones will not be allowed in the Clark Library, including before or after school. Students do not plan to have your phone out in the library for any reason, including listening to music. If you need to listen to music while studying, you may download music to your iPad; in such a situation, you must wear earbuds.

Other Important Reminders for Semester 2:

During the school day, students may use cell phones in three designated cell phone areas only: Knight Lobby, the walkway near the PAC, and the pavers between the Elorriaga Center and the Gedrose Student Center. Students may not wear headphones in hallways, or otherwise between classes.

For students who do not choose to attend Mass, Friday silent study periods are technology-free times. Students may not use their iPads or other electronic devices during this time. If students choose to go to the silent study period, they must plan prior to 8:30 am Friday. Students should not plan to print at 8:30 am in order to have access to schoolwork. Of course, we encourage you to go to Mass, which is the most significant hour of our school week in terms of spiritual reflection and community-building.

Hoods and hats are not to be worn in school buildings, barring administrative permission for medical, religious, or cultural reasons. Clothing is to be in good condition without holes, patches, or frayed edges. Slippers, flip flops, athletic slides are not permitted.

Food and drink are allowed in these areas only: Gedrose Student Center, the Commons, the Knight Center lobby, Fr. Hayes Plaza, and on the pavers outside the Gedrose Center. Students should not eat in classrooms or other places on campus, as doing so creates an undue burden on our custodial staff. Students attending brownbag lunches are reminded to be particularly careful about cleaning up those spaces.

If you have any questions about the above policy changes or reminders, please contact Mrs. Hagelgans or Mr. Maxie.